



Maine County Corrections Professional Standards Council

CCPSC Meeting Minutes Thursday March 12, 2026

1. Call to Order: Meeting was called to order at 11:02AM

2. Welcome & Introduction of Guests: Council members Steve Gordon, Sheriff Dale P. Lancaster, Sheriff Eric Samson, Tim Curtis, Erica LaCroix and Nathan Thayer were present. Council member Steve French was absent. A quorum was met.

Guests included Sheriff Jason Trundy, Sheriff Todd Bracket, Mitchell Boynton, Matt Magnusson, Scott Ferguson, Amanda Campbell and Jim Cohen.

2. Approval of the minutes from the meeting of February 26, 2025. Motion to accept by Sheriff Samson, seconded by Sheriff Lancaster. Motion carried.

3. Old Business

A. Recommendation from MSA on a Jail Administrator to participate in the development of Financial Reporting Standards. Tim reminded the group that the Council must have financial reporting rules in place by October of 2026. At the January 22 CCPSC meeting, the Council suggested that the Sheriff's Association put forth a Jail Administrator to join the group. Sheriff Lancaster reported back that the MSA recommended Waldo Jail Administrator Matt Magnusson. Matt was on the call and confirmed he is willing to help.

Motion by Sheriff Lancaster to establish a committee to draft financial reporting rules to include Matt Magnusson, Tim Curtis, Amanda Campbell, Erica LaCroix and Steve French. Seconded by Sheriff Samson. Commissioner Gordon asked if there would be other reporting topics covered. Tim said that Financial Reporting is the top priority, but the Council could recommend other rulemaking in the future. The intention would be to have a draft back to the Council in May and schedule public hearings in July/July. Motion carried.

B. Review of Boarding Rates as per Title 30A Section 1662: Within the past few months, Steve French has sent out the questionnaire to each county. The group reviewed the summary of data he has received so far. Except for Two Bridges, Somerset and York, data has been collected from all the Jails. Sheriff Lancaster asked when it was due. Tim said that it would be best to have it done by summer so Steve can include the data in the annual Report on Jails. Sheriff Bracket said this law (1662) and other legislation dictating boarding rates may need to be reconsidered or removed.

4. New Business

A. Discussion for Funding for Financial Analyst: At the last meeting, there was a request for an update on the \$30,000 invoice sent from MSA to MDOC for providing administrative services to the Council. Tim updated the group, saying that Mitch's office

had put the invoice on hold awaiting more detailed information. At one point, there was the possibility of using that money to add to a part-time position in Mitch's office to hire a full-time financial analyst, who could also provide clerical duties to the Council. Mitch confirmed that it was unlikely that a financial analyst could or should do both duties as they are very different. The group agreed that Mitch should submit for a full-time position in the FY28 budget to have an analyst on staff reviewing Jail Audits and to communicate with counties.

To fund the \$30,000 for clerical services provided by MSA to the Council for 2026, Mitch said he would need some back up data. He and Sheriff Bracket will work on that. Once Mitch has what he needs, he will get Commissioner Liberty's signature and submit it for payment.

Going forward the consensus of the Council was to establish funding for clerical services in statute.

5. Subcommittee Reports

A. Technology: Sheriff Bracket reported on a review of JIMS. The biggest pushback so far is the time it takes to track data on various jail systems. At this point they need information from state programmers on crime classification reporting and other items. The Sheriff hopes to be ready for rulemaking by July 2026. Commissioner Gordon asked who is serving on this work group. The group includes Steve French, Eric Frigon (Cumberland), Col. Bailey (Two Bridges) and Chief Deputy Clausson (Aroostook). Input is also gathered from jail staff responsible for data entry. Commissioner Gordon asked for a timeframe for the next steps. Sheriff Bracket said he would like to have more info to the council by mid-April.

Motion by Erica to set a deadline for an updated technology report for the second meeting in April (4/23). Seconded by Sheriff Lancaster. Motion carried.

B. Financial: Mitch noted that Sagadahoc is behind on CRAS reporting. Tim said he was meeting with the new Sagadahoc Administrator and would remind her to get caught up on reporting.

C. Legislative Policy: Update on Jail Funding AFA: Tim reviewed LD2232 put forth by the Criminal Justice Committee. The language is taken from the recommendations made in the LD719 report from the Council. This will provide another opportunity to testify before the Committee on Jail Funding. The bill raises the base Jail Operations Fund from \$20M to \$28M and incorporates at 4% increase, separates out \$5M for Community Corrections and changes the data collection for distribution to the previous state fiscal year to allow counties to accurately budget for their portion of funding.

6. Other Business: Commissioner Gordon asked if the Council should communicate in favor of the bill to fund attorneys for indigent inmates. Jim Cohen said that matter has already been approved in the House and appears to be heading for passage. Support for more public defense

services may have an impact on the number of pre-trial inmates. Based on data from MDOC of the 1460 inmates currently in county jails, 1204 are pre-trial (82.5%).

7. Adjourn: Meeting adjourned at 12:20. Next meeting scheduled for April 9th at 11am on Zoom.